

Intentional Community Director Job Description

The Friendship Table invites applications for the position of Intentional Community Director. The community plans to begin its first program year in August 2019. Therefore, the director will have the opportunity to assist in shaping the organization in several fundamental ways. The Friendship Table is modeled on the New Monasticism and its primary focus for the foreseeable future is "Food and Faith." The city of High Point, North Carolina, where the community will be located, suffers from severe food insecurity. The goal of the community is to find long-term solutions for as well as deal with the short-term needs resulting from food insecurity. The director and members of the intentional community will work closely with the community's anchor church, St. Mary's Episcopal Church to fulfill this mission. The community will also establish a Christian rule of life, a significant component of which must be religious/spiritual formation.

Duties

The community director's duties include the following:

1. The director will aid in the establishment of the community. As the Friendship Table is a new community, the director will aid in the process of locating adequate housing for the members and will create an application and interview process for community candidates.
2. The director will be responsible for annual fundraising to pay for the operation of the community.
3. The director will post application notices as well as read applications and interview candidates.
4. The director will liaison with organizations in the Triad who share our interest in food and faith and who are in need of the time and talents that our oblates have to offer.
5. The director will assist in the establishment of a rule as well as a program of religious/spiritual formation. These tasks will be shared with the clergy as well as laypeople interested working with the community.
6. The director will mentor and supervise the community members.
7. The director will be responsible for the community's operating budget. S/he will pay the bills and aid in the distribution of stipends for the community members.
8. The director will meet with and report to the community's board of directors on a regular basis.

Qualifications

The applicant must have a bachelor's degree.

The applicant must have a driver's license.

Skills, Experience, and Attributes

An ideal candidate will have the following, experience, and attributes:

1. S/he will have experience with grant writing.
2. S/he will have experience working in and with community organizations.
3. S/he will have experience in community service and outreach programs.

4. S/he will have experience working in or closely with a church. This includes volunteer and committee work for a church.

5. S/he will have strong communication skills, both oral and written.

6. S/he will have strong interpersonal skills.

7. S/he will have strong leadership skills. That is to say, s/he will delegate responsibilities and take seriously the advice of others. S/he will mentor community members and lead them in their spiritual formation and practice.

8. S/he will have strong conflict resolution skills.

9. S/he will be spiritually mature. S/he will not only require the members to follow a rule of life, but s/he will practice a rule herself/himself. S/he will have an active prayer life and will desire an ever-growing relationship with God. S/he will be an active member in the life of the Church.

10. S/he will have a deep concern for the welfare of others and a desire to help those in need.

11. S/he will have a heart of service and will realize that the gospel is not simply a text but must be a lifestyle and a calling to love God and neighbor.

Requirements

Applicants must provide a cover letter, a resume, and two references.

Background Check

Employment is contingent upon satisfactory completion of a background check.